

**Township of East Hanover  
Land Use & Construction Departments  
411 Ridgedale Avenue  
East Hanover, NJ 07936  
973-887-5642  
Fax: 973-428-3026**

## **COMMERCIAL CERTIFICATE OF COMPLIANCE**

October 25, 2011

In accordance with **East Hanover Township Ordinance 119-A-5**, any real property containing a building must secure a **Certificate of Compliance** before sale, lease or rental of said property.

Certificates are issued after the application, required fees and the appropriate inspections have been completed.

In order to obtain the **Certificate of Compliance** the following **must** be completed upon submission:

1. Certificate of Compliance application
2. All above forms require property owners signature
- \*\* 3. Please make check payable to the *Township of East Hanover* in the amount of **\$100 total** for **Certificate of Compliance**

Applications and checks can be mailed or dropped off to:

**Township of East Hanover  
Department of Land Use and Planning  
411 Ridgedale Avenue  
East Hanover, NJ 07936**

**For further information or questions, please call the  
Department of Land Use and Planning at (973) 887-5642.**

**\*\* Note: New Tenant is required to provide a separate zoning permit  
for their proposed use.**



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## COMMERCIAL CERTIFICATE OF COMPLIANCE

### Permit Fee

**\$100.00**

**Change in Ownership**

**Change in Tenant**

**Cash or Check made to Township of East Hanover**

**All Permits Expire Within 1 Year of Issuance.**

Building Address

Block

Lot

Qualifier

Zone

Type of Application

Change Ownership  Change Tenant

Current Use of Property

List any variances or Board approvals which were previously granted by the Township of East Hanover below

### APPLICANT INFORMATION

Name

Phone

Address

Fax

Email

### PROPERTY OWNER INFORMATION

Name

Phone

Address

Fax

Email

### BUILDING AND SITE INFORMATION

Existing Parking

Number of Parking Spaces

Square Footage

Building Improvements (detailed description of all previous renovations)

*Any incorrect or falsified information will render this application void and any approvals associated with it.*

Applicant Signature

Date

Property Owner Signature

Date

**\*\*\* FOR OFFICE USE ONLY \*\*\***

<input type="checkbox"/> Denied		Date		Initials	
Reason					
<input type="checkbox"/> Approved		Date		Initial	
Special Conditions					
Amount Received	\$		<input type="checkbox"/> Cash <input type="checkbox"/> Check	#	
Inspector				Date	

**\*\*\* FOR OFFICE USE ONLY \*\*\***