



TOWNSHIP OF

EAST HANOVER

Department Of Health & Human Services

411 RIDGEDALE AVENUE
EAST HANOVER, NJ 07936
health.dept@easthanovertownship.com

Telephone: 973-428-3035

Fax: 973-428-2986

1. Affidavit required: An applicant for a mobile retail food vendor license must provide to the Health Department an affidavit setting forth the need for this type of service, approximate duration of time, exact location, and name or trade name of the applicant. Where the location is on public property, the body or organization having jurisdiction over the property must sign the affidavit. Where the location is on private property, the property owner or his representative must sign the affidavit.
2. Stipulations: Mobile retail food vendors may not conduct business on any public access street in the Township. Mobile retail food vendors shall not dispense food or beverage within five hundred feet of any other food establishment. Clean-up and removal of litter generated by the mobile vendor and its patrons shall be the responsibility of the mobile vendor and a condition of any license conveyed to said vendor.
3. Time limit at each location limited: Mobile retail food vending equipment located on public or private property shall not remain at any location for more than one hour in any twenty-four hour period.
4. Hours for vending vehicles limited: Food vending vehicles dispensing ice cream, soft drinks or food shall not conduct business between the hours of 9:00PM and 6:00AM.
5. Change of ownership inspection: Mobile Retail Food Vendor Licenses are non-transferable. All retail food vendors, which change ownership, including reincorporation, is required to be inspected by the Health Department before the new owners may begin operation.
6. Expiration of license; renewal: very license issued shall expire December 31 of the year of its issue. Applications for renewal shall be submitted with the required fee at least ten (10) days prior to December 31 of each year. A \$100.00 late fee will be charged to ill applications received after December 31.
7. Fees: or all vendors where food or drinks are served, the license fee shall be computed as follows.

Mobile Food Vendor License:
(INCLUDING FROZEN DESERT)

\$150.00 per vehicle

***A COMPLETE BACKGROUND CHECK WILL BE CONDUCTED BY THE EAST HANOVER POLICE DEPARTMENT FOR ALL APPLICANTS. ADDITIONAL INFORMATION MAY BE REQUIRED FROM THE POLICE DEPARTMENT. NO LICENSE SHALL BE ISSUED UNTIL A COMPLETE BACKGROUND CHECK IS COMPLETED.**

8. Trade Name:

9. Business Address:

Phone #:

Fax #:

10. Name of Owner(s):

11. Home Address:

Home Phone #:

(If Corporation, give corporate name & address as well as name & address of agent)

12. If vehicle or equipment are leased or rented, give owners name & address:

13. Vehicle type and color:

14. Vehicle License #:

14. Vehicle IN (VIN):

15. List types of food & beverages sold or served (attach menu, if applicable):

16. Are any food products directly handled or prepared on site?

17. Base of Operations (see attached memo) Name:

Address:

Phone #:

18. Servicing Area (see attached memo) Name:

Address:

Phone #:

19. List Names & Addresses of food & beverage suppliers:

20. I understand that this establishment is being licensed under Township of East Hanover Ordinance 186, Chapter 24 of the New Jersey State Sanitary Code (N.J.A.C. 8:24; 1-I et. seq.). In consideration of such license, I hereby agree to at all times conduct the said vendor in conformance with the purposed intent and provisions of Township of East Hanover Ordinance 186, Chapter 24 of the NJ State Sanitary Code and other ordinances of the Health Department, the amendments and supplements thereto and other ordinances of the municipality and statutory laws of the State of New Jersey relating to the conduct of such business.

I have read and understand all the above requirements and agree to abide by them as a condition of this license.

Signature of Applicant:

Date:

Title of Applicant: